

Alliance Board Meeting Notes 02/03/2016

In attendance: Jim, Sara, Gina, Bob, Sue, and Judi

UPDATED AGENDA:

Wednesday Feb 3, 6:30pm

1. Action on January 4 & Jan 18 meeting minutes
 - a. Judi moves to approve, Jim seconds, approved

2. Review financial reports
 - a. Will probably not get November's report but feel comfortable since we have December's

3. Interim Director's Report (Sara)
 - a. Review of email report: Thank yous, address changes, responding to contacts, bill paying, mail, goals etc.

4. Clarifying billable director time
 - a. We are aware that some of the duties of the executive director were missed. We need to have better tracking of time spent on what. Gina suggested Sara could keep a google spreadsheet of time and Sara agrees.

5. Reminders from [Alliance Calendar](#) - February
 - a. File 1096 with gov't (for Sara Andrews being a consultant)
 - i. Note: this does not need to be filled out because Sara was paid less than \$600 in 2015

6. Project proposals (Circus, Meat Out?)
 - a. We have sent \$50 to Pearl for our sponsorship for the Meat Out event
 - b. Circus - Sara recommends a delay until after the vote announcement, and then that Sara meets in person with Debbie, Julie, and/or Lynn
 - c. Discussed how we might deal with different ways to approach proposals later. We will discuss this more at our next meeting.
 - d. For this proposal, we used the current project proposal system. The proposal passed and Sara will let Debbie, Julie, and Lynn know.

7. Vote on Rejuvenating the Alliance

- a. A majority of the board voted to rejuvenate the Alliance.
- b. Sara is putting out Facebook post and e-alert. We are also sending physical letters, a single piece of mail folded. Sara will pursue the physical mailing and update the website.

Sue made a request for Jim to stay on the board as we add new board members. He agreed to stay on a bit longer.

8. Work on Announcement of Decision

- a. We made one minor change to the announcement since it was shared and Gina's changes were approved

9. Concern about the lists the former board members and ED's used to contact members. Would like to contact an attorney about what our fiduciary duties are to protect that information. We want to figure out how to approach the group and ask for destruction or return of that information.

10. Board Member Suggestions:

- a. Judi and Sara suggested a few candidate board members
- b. Judi and Sara will ask their suggested members to write a couple of paragraphs about themselves if they are interested

11. Fundraising

- a. Jim would like us to have more fundraising in mind and would like to give each board member a copy of "Fundraising for Social Change". Gina already has a copy she can share, and there may be another at Hannah's house. Discussed the possibility of having a fundraising committee possibly made up of both volunteers and board members. Bob also mentioned that we could again consider a Young Professionals Board.

12. Next Board Meeting Dates

- a. Discussed board meeting schedule going forward

13. The board decided to hire Gina as the MCVF coordinator for 2016

14. Discussion of ED position (Sara left the room)

- a. Reviewing the position description
- b. Will post a job search announcement
- c. We asked Sara to stay on as Interim Director of Operations for ~3 more months, and she is 90% sure that she will do that.

15. At the next meeting, we will discuss our accounting needs and issues.

Judi motions to adjourn, Bob seconded