



April 2015 Board meeting minutes

Present at the meeting on 4/29/15 were Gina Stuessy, Jim Arts, Judi Duncan, Sue Miller, and Megan Ryan. Melissa Smith and Bob Schwalb attended the meeting as guests. Executive Director Hannah West was out sick.

Judi made a motion to approve the March 2015 minutes and Jim seconded the motion.

Gina asked if the board meeting minutes could go out within 2 weeks after the meeting. Megan agreed to this.

Gina talked about possibly having a development/fundraising committee and Gina suggested we talk to Hannah about this and not form a committee quite yet. Gina and Sue went to a class at MATC about the role of the Board of Directors.

On May 9, 2015 Sue will meet with Leslie Hamilton and Wayne Block (our accountant) and then a financial committee meeting will be scheduled shortly thereafter.

We elected Sue Miller as Treasurer by a unanimous vote.

We discussed different types of insurances. One of the insurances discussed was "directors and officers insurance" which protects board members from being personally sued. We all agreed that this is something that would be in the best interest of the organization.

Judi made a motion to have Hannah go forward with Avid insurance and Megan seconded this. Sue had reservations about moving forward with selecting an insurance company. We discussed that we should move quickly on this. We will finish this up over email. If anyone has questions about this we can discuss it via email.

Megan discussed UI insurance and worker's compensation insurance. Megan suggested that Hannah discuss our insurance concerns with an attorney specializing in employment law.

Hannah had requested in her 6-month evaluation that the board help her choose top priorities for each month. Hannah suggested (via the director's report sent out before the meeting) that she focus on the newsletter, obtaining necessary forms of insurance, and getting postage paid envelopes. Gina discussed that Hannah should also spend some time this month catching up on emails.

We decided we will wait until the next meeting to discuss a case statement committee. Megan and Jim suggest we wait on this.

Gina Stuessy made a project proposal for 2 more DVD players (for use by the FAC committee for pay-per-view at various events). Megan has one she will donate and we approved the purchase of another.

We reviewed the project proposal system and will not be making changes to it for now.

Hannah will send a newsletter out in May.

We discussed doing something for [a key member who is moving away].

Sue made a motion to adjourn and Judi seconded the motion.